

Image City Photography Gallery  
*The Magic of Light 2023*  
Juried Photo Exhibition Information Form

**Three Awards will be presented:**

- A \$150 check from Image City
- A \$150 gift certificate from [Lumiere Photo](#)
- A \$150 gift certificate from [Archival Methods](#)

Dates to Remember

- Entry forms & Digital Images due **October 16, 2022**
- Notice of acceptance by **November 1, 2022**
- Framed Photo Delivery - **December 18 - 22, 2022**
- Exhibition dates **January 2 – January 22, 2023**
- Artists' Reception – **January 6 and 7, 2023**
- Retrieval of Photographs-**January 22, 2023, 4 – 6 pm**

Entering The Magic Of Light Show 2023

- ✓ Each \$40 entry may contain up to 4 digital images. You may submit multiple entries.
- ✓ Photos may include a wide range of genre, techniques and creativity. *All* photos must have an element of photographic origin and be of original design and personal execution by the photographer.
- ✓ An online Submission form is on our Web Page at: [ImageCityPhotographyGallery.com](http://ImageCityPhotographyGallery.com)
- ✓ By submitting entries, the photographer grants permission to Image City to use the photos for publicity or other promotional purposes.

Completing the Submission Form

- ✓ The title of each photo file should be: **Photographers' last name\_initial of first name\_ Image Title** followed by **.jpg**. Example: **Smith\_J\_Balloon Fields.jpg**
- ✓ The **sale price** must be included on the submission form.

Submitting Entries

- ✓ Entries may be submitted in one of two ways:
  1. **Online Delivery:**
    - See the Online Submission Form for more detailed instructions.
  2. **Hard Copy Delivery:**
    - Complete, print and save *The Magic of Light Submission Form*.
    - Copy and paste four image files per entry on a CD, DVD or thumb drive.
    - Payment by check, cash, or credit card at the Gallery.
- ✓ Prepare digital-image files:
  - **.jpg format, 2400 pixels on the longest dimension.**
  - Follow directions on Submission form for delivery

Conditions of Presentation

- ✓ All work must be 'gallery ready' - framed and wired, ready to be installed whether the photograph is framed, acrylic, canvas, or metal. Contact Chairperson for entries larger than 700 square inches.
- ✓ Image City reserves the right to refuse an accepted photograph because
  - of installation issues or
  - the quality of the work was not accurately represented in the submitted digital image.
- ✓ All work will remain installed in the Gallery through January 22, 2023.
- ✓ Image City will retain a 30% commission on all sales.

Delivery and Retrieval

- ✓ Prompt delivery and retrieval of photographs will be greatly appreciated.
- ✓ **Deliver accepted, ready to install photos on December 18-22, 2022.** Gallery hours for delivery: Monday-Saturday, 12-6 pm; Sunday 12-4 pm.
- ✓ **Retrieve unsold photos, thumb drives/CD's on January 22, 2023 from 4-6 pm.** The photographer is responsible for all arrangements for the retrieval of unsold photographs.
- ✓ If shipping is required, artists are responsible for the cost, including insurance. Work must be shipped in a substantial, reusable container(s). Image City will not be responsible for damage occurring during shipping

For questions contact  
Dick Bennett, Exhibition Chair  
[entry@ImageCityPhotographyGallery.com](mailto:entry@ImageCityPhotographyGallery.com)

**Image City Photography Gallery**  
**The Magic of Light 2023**

See information form for full details.

# Submission Form

All entries must be submitted by  
October 16, 2022. Entry Fee \$40

**For hard copy delivery to the Gallery:** Complete the Submission Form, save and print it. Mail or hand deliver it to Image City Photography Gallery along with the four image files per entry on CD, DVD, or thumb drive. Pay the entry fee by check, cash, or credit card. Emailed images will not be accepted.

OR

**For online entry:** 1. Go to the Gallery Home Page at the bottom of this form. 2. Click on the Submissions Link. 3. Click on the editable PDF file. 4. Complete the required information and save the file to your hard drive. 5. Click on the email link, attach the completed form and send to: [entry@ImageCityPhotographyGallery.com](mailto:entry@ImageCityPhotographyGallery.com) 6. Make payment by PayPal using the highlighted box. 7. You will receive an email with instructions to upload your four photo files per entry via Dropbox.

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone w/ area code \_\_\_\_\_ Email \_\_\_\_\_

<b>Photo #1</b>	
File Name (LastName_FirstInitial_Image Name).jpg Example (Smith_J_Portrait of Mr Kite.jpg)	Sale Price
<b>Photo #2</b>	
File Name (LastName_FirstInitial_Image Name).jpg Example (Smith_J_Strawberry Fields Forever).jpg	Sale Price
<b>Photo #3</b>	
File Name (LastName_FirstInitial_Image Name).jpg Example (Smith_J_Eleanor Rigbys Garden.jpg)	Sale Price
<b>Photo #4</b>	
File Name (LastName_FirstInitial_Image Name).jpg Example (Smith_J_Lucys Diamonds.jpg)	Sale Price

For questions contact  
Dick Bennett, Exhibition Chair

[entry@ImageCityPhotographyGallery.com](mailto:entry@ImageCityPhotographyGallery.com)

**Image City Photography Gallery**

585.271.2540

722 University Avenue, Rochester, NY 14607

[www.ImageCityPhotographyGallery.com](http://www.ImageCityPhotographyGallery.com)

Your submission entry is understood to be an agreement by you to all the conditions set forth herein and grants permission to Image City Photography Gallery to reproduce and distribute the accepted images by print and electronic media for advertising *The Magic of Light Show 2023*. You are also certifying that you are the photographer of the work and hold all rights to allow its publication and display.